


**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor	<u>American Medical Association</u>	Division/Section	<u>SFDPH, Patient Finance</u>
Address	<u>AMA Plaza, 330 N. Wabash Ave., Suite 39300</u>	Deputy Director	<u>Greg Wagner </u>
Contact	<u>Chicago, Illinois 60611-5885</u>	DPH Administrator	<u>Diana Guevara</u>
	<u>Stuart Rozzi, Key Account Manager</u>	Program Administrator	<u>Timothy Arnold</u> Phone <u>415-759-3351</u>
		Contract Analyst	<u>Joanna Li</u> Phone <u>415-554-2818</u>

**Request for approval of a new contract with the American Medical Association to provide annual access to Current Procedural Terminology (CPT®) codes produced by the American Medical Association for use in the new Electronic Health Record in the amount of \$598,315, which includes a 12% contingency The term of the contract is for the period March 31, 2018 to February 28, 2023. (60 months).**

Profit     Non-Profit     LBE     RFQ- Number: \_\_\_\_\_  
 New     Renewal     Mod     Sole Source    Date: \_\_\_\_\_ 3/2018

Number of years DPH has been doing business with this organization: 0

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(new)	3/31/2018 – 2/28/2022	
<b>Funding Sources:</b>			
General Fund		\$534,210	\$534,210
TOTAL DPH REVENUES		\$534,210	\$534,210
12% Contingency Amount		\$64,105	\$64,105
CONTRACT TOTAL		\$598,315	\$598,315
ANNUAL AMOUNT OF CONTRACT (estimate)		\$106,842	\$106,842
AGENCY FUNDS		-\$0-	-\$0-
Contract FTE		N/A	N/A

**PROPOSED:**

<u>Mode(s) of Service &amp; Unit of Service Definition</u>	<u>No. Of Clients</u>		<u>No. of Units</u>	<u>Unit Cost</u>
	<u>N/A</u>	<u>Duplicated</u>		
1 UOS = 1 year of access	<u>N/A</u>	<u>Unduplicated</u>		
2018 Current Procedural Terminology (CPT®)	<u>N/A</u>		1	\$100,592
2019 Current Procedural Terminology (CPT®)	<u>N/A</u>		1	\$103,733
2020 Current Procedural Terminology (CPT®)	<u>N/A</u>		1	\$106,874
2021 Current Procedural Terminology (CPT®)	<u>N/A</u>		1	\$109,935
2022 Current Procedural Terminology (CPT®)	<u>N/A</u>		1	\$113,076

**Explanation of Service Change and Variances:**

This is a new contract.

**Monitoring Report/Program Review & Follow-up:**

The contract services will be monitored by the Department as required. The SFDPH Program Administrator will be responsible for assisting and tracking all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:**

The Department will work closely with the contractor to ensure that, as applicable, their cultural competency plan is current and in compliance with Departmental procedures.

**Sole Source:**

This Agreement and Sole Source exception is justifiable according to Section 21.30 of the City's Administrative Code for Software Licenses, Support, Escrow, and Finance and Equipment Maintenance agreements. The American Medical Association (AMA) creates and owns the Current Procedural Terminology (CPT) code set used for billing throughout the Department of Public Health, and in particular required to be used in -- and required for the implementation of -- the new Epic Electronic Health Record (EHR) system. In addition, a direct contract with AMA presents the least amount of risk for the EHR project and is also the best price for the products.

**Other Significant Issues:**

With this transaction the Department will be procuring annual access to CPT codes created by the American Medical Association for use in the new Electronic Health Record.

The American Medical Association, founded in 1847 and incorporated in 1897, as a national professional medical organization, the first of its kind in the world, going on to establish uniform standards for medical education, training, and practice, the world's first national code for ethical medical practice The AMA is the largest association of physicians—both MDs and DOs—and medical students in the United States. The AMA's stated mission is "to bring together physicians and communities to improve the nation's health." The Association also publishes the Journal of the American Medical Association (JAMA), which has the largest circulation of any weekly medical journal in the world. The AMA also publishes a list of Physician Specialty Codes which are the standard method in the U.S. for identifying physician and practice specialties.

**Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:****Board of trustees**

David O. Barbe, MD, MHA President	Gerald E. Harmon, MD Chair	William E. Kobler, MD Member, Board of Trustees	Stephen R. Permut, MD, JD Member, Board of Trustees
Barbara L. McAneny, MD President-elect	Jack Resneck Jr., MD Chair-elect	Russell W.H. Kridel, MD Member, Board of Trustees	Ryan J. Ribeira, MD, MPH Member, Board of Trustees, RFS GC Resident Member
Andrew W. Gurman, MD Immediate Past President	Patrice A. Harris, MD, MA Immediate Past Chair	William A. McDade, MD, PhD Member, Board of Trustees	Karthik V. Sarma, MS Member, Board of Trustees
Susan R. Bailey, MD Speaker, AMA House of Delegates (Ex officio member)	Jesse M. Ehrenfeld, MD, MPH Secretary	S. Bobby Mukkamala, MD Member, Board of Trustees	Carl A. Sirio, MD Member, Board of Trustees
Bruce A. Scott, MD Vice Speaker, AMA House of Delegates (Ex officio member)	Willarda V. Edwards, MD, MBA Member, Board of Trustees	Albert J. Osbahr III, MD Member, Board of Trustees	Georgia A. Tuttle, MD Member, Board of Trustees
Kevin W. Williams, MSA Member, Board of Trustees	James L. Madera, MD CEO, Executive Vice President		

Societies in the Federation nominate individuals for the Board of Trustees and the House of Delegates elects the Board of Trustees, with the exception of the medical student member, who is elected by the Medical Student Section.

- There are 21 board members.
- Board members serve a term of 4 years, for a maximum of 2 terms/8 years.
- There are no vacancies and as noted above there are term limits for members.

**Recommendations:**

The Department recommends approval of this contract.